



CHESHIRE ALTERNATIVE PROVISION SCHOOL

PREMISES MANAGEMENT POLICY

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| Date of Policy | January 2019 |
| Date of Review | January 2022 |
| Person/s Responsible | Lana Wild |

INTRODUCTION

The Education (School Premises) Regulations 2012 stipulate minimum standards for school premises. Schools and colleges are also covered by the Workplace (Health, Safety and Welfare) Regulations 1992, which outline provisions that must be made in relation to the work environment.

The premises of Cheshire Alternative Provision School are constantly monitored by the Proprietor and the Head Teacher. Provisions that are covered by these regulations include: Toilet and Washing Facilities, Medical Accommodation, Health, Safety and Welfare, Fire, Acoustics, Lighting, Water Supplies.

Key Responsibilities

The Proprietor must:

- **Oversee the Premises Management Policy**
- **Nominate a FAP Committee governor who will work with the Site Manager and report back to the appropriate Governing Body committee**
- **Will be responsible for the successful implementation of the policy across the school as a whole.**

Toilet and Washing Facilities

- **This includes suitable toilet and washing facilities provided for the sole use of pupils;**
- **Separate facilities for boys and girls aged 8 and over;**
- **Separate facilities for staff**
- **Separate facilities for pupils who are disabled**
- **The school also ensures the number of toilets and location complies with the regulations.**

Medical Accommodation

The school provides a dedicated first aid room to cater for the short term care of sick and injured pupils. This room may also be used to accommodate the medical examination and treatment of pupils.

Health, Safety and Welfare

The school has a detailed Health & Safety Policy in place to ensure that the academy premises, accommodation and facilities provided therein are maintained to a standard such that, so far as reasonably practicable, the health, safety and welfare of pupils are ensured.

Fire Safety

The proprietor undertakes risk assessments to identify the general fire precautions needed to safeguard the safety of occupants in the case of fire, including their safe means of escape. This includes ensuring procedures are in



place to reduce the likelihood of fire, maintaining fire detection and alarm systems, and familiarising staff and pupils with emergency evacuation procedures.

Acoustics

The acoustic conditions and sound insulation of each room is suitable, taking into account the nature of the activities with normally take place therein. Acoustics of the environment is taken into account when any changes of use to a room are made and any appropriate action is taken.

Lighting

Adequate light levels are provided throughout the academy building, both inside and out. Classrooms have lights which allow for suitable work depending on the work being carried out in the classroom. Blinds are provided throughout the building to prevent glare, excessive internal luminance and summertime overheating. Emergency lighting is in place and regularly serviced.

Water Supplies

Suitable drinking facilities are readily available and are in a separate area from toilet facilities. Suitable water for drinking is provided to all classrooms and is clearly marked. Staff have access to drinking water supply. Toilets have an adequate supply of cold water and washing facilities have an adequate supply of hot and cold water. The temperature of hot water at the point of use does not pose a scalding risk to users and this is regularly monitored.

Outdoor Space

The school provides PE lessons in accordance with the curriculum. PE lessons take place outside whenever possible.

CAPS also follows the latest DfE 'Advice on Standards for School Premises' March 2015 document.

Declaration of Responsibility This Premises Management Policy was reviewed and formally adopted by Cheshire Alternative Provision School on

23 January 2019..... Date

...Lana wild..... Signed Proprietor

...Lana Wild..... Signed Head Teacher